



St. Andrew Catholic Church

DIOCESE OF GALVESTON-HOUSTON

827 SHELDON ROAD * CHANNELVIEW, TX 77530-3511

(281) 452-9865 * FAX (281) 452-2157

May 23, 2007

To Whom It May Concern:

I have been asked to write you a letter of recommendation for Ted Wills. Ted served as the coordinator for our Capital Campaign for the period October 10, 2005 to January 20, 2006. He was very professional in carrying out the responsibilities of his job. I am grateful that I, and my staff, did not have to do all of the organizing services that Ted provided.

Ted is an intelligent and committed individual. He is very organized, and he made sure that we stayed on course with each deadline. He is more than capable of managing a small group of people, as he recruited and managed many volunteers. He organized the many receptions and telephone committees needed to contact a large number of our parishioners. He wrote letters, helped with the design of all written brochures and bilingual campaign material. I was very pleased with the high-quality campaign material that Ted helped put together.

Parishioners often indicated that Ted was interesting to talk to and he also wrote credible content that accurately reflected their feedback in all reports. Ted developed a quality relationship with our staff and parishioners and his consistent work ethic brought about good results for our capital campaign. Due to the success of our campaign, we are now planning on breaking ground for construction on our project by the end of this Summer.

If you would like additional information, you can telephone me at 281-452-9865 X12.

Sincerely,

A handwritten signature in dark ink, reading "Rev. Christopher Shackelford". The signature is written in a cursive, flowing style.

Rev. Christopher Shackelford

Pastor